



The Weimaraner Association GDPR Privacy Notice

1. Introduction

- 1.1. The Weimaraner Association (WA) is committed to protecting your personal information and respecting your privacy.
- 1.2. This Privacy Notice sets out the basis on which any personal data that we collect from or about you, or that you provide to us, will be processed by us.
- 1.3. For the purpose of the General Data Protection Regulation [the GDPR], the data controller is the Hon. Secretary of the Association.
- 1.4. We may update this Privacy Notice from time to time. Please check back regularly to see any updates or changes to this Notice.

2. Data Protection Contact

- 2.1. The contact details for our Secretary for any data protection queries are as follows:
 - 2.1.1. *Julie George-Ainscough*
e-mail: honorary.secretary@weimaraner-association.uk
 - 2.1.2. 07976 323242

3. Data Protection Principles

We will comply with data protection law. This says that the personal information we hold about you must be:

1. Used lawfully, fairly and in a transparent way.
2. Collected only for valid purposes that we have clearly explained to you and not used in any way that is incompatible with those purposes.
3. Relevant to the purposes we have told you about and limited only to those purposes.
4. Accurate and kept up to date.
5. Kept only as long as necessary for the purposes we have told you about.
6. Kept securely.

4. Particulars of processing

- 4.1. We process personal data about members, judges, ring stewards and competitors/exhibitors to our events. The categories of person about whom we process personal data are described

in more detail in the Annex to this Privacy Notice.

5. Your rights as a data subject

5.1. The General Data Protection Regulation provides the following rights (subject to some exemptions):

- 5.1.1. The right to request access to the personal data that we hold about you;
- 5.1.2. The right to request rectification of the personal data that we hold about you;
- 5.1.3. The right to request erasure of the personal data that we hold about you;
- 5.1.4. The right to request restriction of processing about you;
- 5.1.5. The right to object to processing; and
- 5.1.6. The right to data portability.

If you wish to raise a complaint on how we have handled your personal data, you can contact our Secretary at the details above.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO) full contact details for which can be found at <https://ico.org.uk/global/contact-us/>

6. How we will use information about you

We will only use your personal information when the law allows us to. Most commonly, we will use your personal information in the following circumstances:

1. Where we need to perform the contract we have entered into with you.
2. Where we need to comply with a legal obligation.
3. Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests.
4. In relation to disciplinary and grievance matters under the rules of the Association.

We may also use your personal information in the following situations, which are likely to be rare:

1. Where we need to protect your interests (or someone else's interests).
2. Where it is needed in the public interest [or for official purposes].

6.1 We will generally process your personal data for contractual necessity in providing membership services and events. We may also use personal information for additional relevant and related purposes where you might reasonably expect us to do so, where the benefits of doing so are not outweighed by your own interests or fundamental rights or freedoms. This may include:

- 6.1.1. To maintain our records and other administrative purposes, including updating your details and preferences:

6.1.2. To assist with queries, complaints and dispute resolution;

6.1.3. For communications related to membership and invitations to participate in canine market research or canine health studies:

6.1.4. To assist with upholding our Association constitution and taking action in cases where there may be a breach of the Association rules or Codes of Ethics.

6.2 In relation to disciplinary and grievance matters there will be a wide range of additional data collected including:

- Statements from witnesses
- Emails and other communications
- Computer records depending on the allegations/complaint
- Notes of the hearing
- Outcome letter
- Appeal paperwork, hearing notes and outcome.

This will be processed and held to uphold the Associations rules, code of ethics and for upholding Kennel Club rules.

6.3 We will ask for your direct consent IF we intend to use your personal data for marketing purposes. Where our processing of personal data is based on your having given consent, you have the right as a data subject to withdraw that consent at any time. If you wish to invoke this right, please notify the Secretary using the contact details set out in Section 2 above.

6.4 You have the right to lodge a complaint with a supervisory authority. In the United Kingdom, the supervisory authority is the Office of the Information Commissioner, full contact details for which can be found at <https://ico.org.uk/global/contact-us/>

7. Unauthorised Recipients of Data

7.1 Members of the Association have a strict duty to respect the privacy of fellow members, and must not intrude by their conduct into such privacy. The Member must immediately report to the Data Controller any known breaches of the Association's privacy, confidentiality and security arrangements, and fully co-operate with any inquiry into the breach.

7.2 Any information, howsoever received, which is private and confidential to other members or to the Association must be reported immediately to the Data Controller, who will issue a binding directive to the Member on how to deal with the information. Continued, wilful and purposeful possession of such information is unlawful under S170 DPA 2018.

7.3 The sharing or other unauthorised disclosure of such information other than to the Data Controller is unlawful under S170 DPA 2018. Unauthorised retention, disclosure and exploitation of such information breaches GDPR law, and Association rules, The Data Controller will act to ensure that privacy, confidentiality and security of data is maintained, with the Member remaining subject to Rule 19 of the Association as a condition of membership.

8. Recipients of Data

- 8.1. We may use service providers to help us provide you with our services. Personal data may be transferred to such service provider, who act for or on our behalf, for further processing in accordance with the purpose(s) for which the data was originally collected or may otherwise be lawfully processed.
- 8.2. Such third parties have contracted with us as data processors under the requirements in the GDPR. They are contractually bound to only use personal data for the agreed purpose(s). Relevant persons working for these third parties will have access to your personal data under the terms of the data processor contract, but only to the extent necessary to perform their services for us.
- 8.3. These data processors agree to implement reasonable contractual and technical protections, to keep your data confidential, not sell your personal data to third parties and to not disclose your personal data to third parties except as may be required by law, as permitted by us or as stated in this Privacy Policy.
- 8.4. In appropriate circumstances we may disclose data to authorised bodies as required by law.
- 8.5. **Covid-19:** We may collect personal details and share with relevant authorities to facilitate “Test and Trace”, at any event organised by the WA you will need to provide relevant details and it is a condition of attendance or participation, that you have consented to our sharing of this data. (See: <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>).

9. Visitors to the Weimaraner Association website – Cookie Policy

- 9.1. Our website does not require individual log-on to deliver personalised site information. First party cookies are used to simply render the site according to the device being used to access the domain, and the language preference of the visitor’s browser. Additionally a Google Analytic cookie is used.
- 9.2. We collect these cookies under Legitimate Interests in order to provide you with our online services and to analyse visitor behaviour on our websites.
- 9.3. Cookie information is held on your browser and you can amend your browser settings at any time. However, please be aware that blocking or deleting all cookies will affect the usability of our websites.

10. Contact details

- 10.1. Please contact the Hon. Secretary above if you have any questions or concerns about personal data and privacy matters.

ANNEX

This Annex sets out the WA’s processing of personal data relating to members (including committee members), guarantors, judges, stewards and exhibitors/competitors at our events [category of data subject].

What personal data do we process, why do we process it and what is the lawful basis?

Members	
<ul style="list-style-type: none"> • Name • Address • Email address • Telephone number • Information gathered for disciplinary and grievance reasons (see 6.2) 	
<p>We process your personal data for the following purposes:</p>	
<i>Purpose</i>	<i>Lawful Basis</i>
<ul style="list-style-type: none"> • Provision of membership services including administration and transactional communications relating to membership 	Contractual Necessity
<ul style="list-style-type: none"> • Upholding the Association Rules and Code of Ethics 	Contractual Necessity
<ul style="list-style-type: none"> • Compliance with Kennel Club Rules and Regulations 	Contractual Necessity
<ul style="list-style-type: none"> • Contact you regarding an event or meeting for which you have requested information or submitted an entry form (e.g. by phone, email or online form) 	Contractual Necessity
<ul style="list-style-type: none"> • Contacting you regarding newsletters, invitations and information about Association events/meetings (e.g. web update and other email bulletins) 	Legitimate Interests
<ul style="list-style-type: none"> • Distribution of the WA Newsletter 	Legitimate Interests
<ul style="list-style-type: none"> • Publication of information other than names in the Members handbook/ yearbook, or on the website or social media such as Facebook (for Committee Members) 	Consent
<ul style="list-style-type: none"> • Contacting you by email to provide related information and information /marketing communications (if any) 	Consent
Show and Field Judges, Stewards, Trainers and Guarantors	
<ul style="list-style-type: none"> • Name • Address • Email address • Telephone number • Information gathered for disciplinary and grievance reasons (see 6.2) 	
<p>We process your personal data for the following purposes:</p>	
<i>Purpose</i>	<i>Lawful Basis</i>
<ul style="list-style-type: none"> • Administration and transactional communications relating to appointments 	Contractual Necessity
<ul style="list-style-type: none"> • Upholding the Associations Rules and Code of Ethics 	Contractual Necessity
<ul style="list-style-type: none"> • Compliance with Kennel Club Rules and Regulations (including sharing relevant required information) 	Contractual Necessity
<ul style="list-style-type: none"> • Publication in the Association's judges’ lists and for appointments in the show or event schedules. 	Legitimate Interests

Exhibitors, Competitors and Meeting / Event Attendees

- Name (owner and handler)
- Address (owner and handler)
- Email address (owner and handler)
- Telephone number (owner and handler)
- Dog information (owner and handler)
- Information gathered for disciplinary and grievance reasons (see 6.2)

We process your personal data for the following purposes:

Purpose

Lawful Basis

- | | |
|---|-----------------------|
| • Administration and transactional communications for exhibitors/competitors entering our events | Contractual Necessity |
| • Provision of services relating to our events | Contractual Necessity |
| • Upholding the Association's Rules and Code of Ethics | Contractual Necessity |
| • Compliance with Kennel Club Rules and Regulations | Contractual Necessity |
| • Contacting you regarding future events (e.g. via email & web updates) | Legitimate Interests |
| • Publication of your name, address and dog information in show, field trial, field test and event catalogues or schedules [subject to the right to object] | Legitimate Interests |
| • Publication of event results on the WA website or sites such as KC Judges Critiques, Facebook, HPRFTINFO, email bulletins and Sponsors (see links below) | Legitimate Interests |

We also process personal data for the Association's legitimate interests as we have outlined in the main Privacy Notice (paragraph 6). Please be assured that we will always take account of your personal data rights in doing so. The collection and processing of data under 6.2 may be disclosed as deemed appropriate and in accordance with the rules of the Association to uphold the rules of the Association and Code of Ethics.

Where do we obtain your personal data from?

Most of the above personal data is received direct from you (the data subject). However, information may be received from third parties (e.g. Fosse Data).

How long do we hold your personal data for?

Personal data will be retained in accordance with statutory requirements, Kennel Club requirements and recommendations and the Association's retention policy which is available on the WA website or on request.

Are you obliged to provide us with your personal data?

You are not obliged to provide the personal data in question. However, if you do not provide the personal data, we will be unable to perform any contract we have with you for the provision of membership services, judging appointments, events or other services.

Covid-19: We may collect personal details and share with relevant authorities to facilitate "Test and Trace", at any event organised by the WA you will need to provide relevant details and it is a condition of attendance or participation, that you have consented to our sharing of this data. (See: <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>).

Other Recipients of your personal data

MailChimp:

MailChimp is used to manage our member mailing lists used in sending out emails and for storing communication preferences.

Fosse Data Systems:

- Printing Catalogues
- Processing of manual entries to Shows

Event hosts, organisers, trainers or speakers:

As per the Event Schedule (this is limited to the data supplied as per the booking form).

Kennel Club records:

The Kennel Club will hold the personal data of officers of the Association as a part of the implementation of Kennel Club Rules and Regulations.

We provide the Kennel Club with details of the Association officers and Challenge Certificate winners at our events in order to meet requirements in the Kennel Club Rules and Regulations.

We provide judge, guarantor, show secretary and show entrants' data to our show printer for inclusion in the show catalogue.

Covid-19: We may collect and share personal details with relevant authorities to facilitate "Test and Trace. (See: <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>).

Web cookies:

Please refer: Cookies Policy

Do we use your data for any automated decision-making?

No personal data is processed for automated decision-making

Any financial data arising from a transactional process will be held securely by the Weimaraner Association in accordance and compliance with all statutory and HMRC requirements.

Links to Third-party Policies:

Facebook: <https://www.facebook.com/about/privacy/update>

Fosse Data Systems: <http://www.fossedata.co.uk/help/privacy.html>

Kennel Club/Judges Critiques: <https://www.thekennelclub.org.uk/privacy-policy/>

HPRFTINFO <http://www.hprftinfo.co.uk/1769.html> (contact)

MailChimp: <https://mailchimp.com/legal/privacy/> and <https://mailchimp.com/legal/terms/>